



JOB POSTING

JOB TITLE: Outside Services Attendant
LOCATION: Santa Ana Golf Club
STATUS: Seasonal (3)
FLSA: Non-Exempt
APPLICATION: Apply in person, via fax or U.S. mail (resumes alone not accepted)
DEPARTMENT: Outside Services/Pro Shop
REPORTS TO: Outside Services Supervisor
SCHEDULE/SHIFT: Various shifts and days off

MINIMUM QUALIFICATIONS:

Minimum 16 years of age. Must possess valid Class D driver's license and maintain validity throughout employment with Santa Ana Golf Club, Inc. Previous experience in golf course operations preferred, but not required.

ESSENTIAL DUTIES:

Under the direct supervision of the Outside Services Supervisor, provides all aspects of customer service to guests, and maintains communication with a variety of employees of at Twin Warriors Golf Club and Santa Ana Pueblo to ensure proper operations and procedures are performed on golf carts, practice ranges, guest services and the bag drop area. Ability to move, lift, carry, push, pull and place objects up to 50 pounds without assistance, and occasionally more than 50 pounds with assistance; stand, sit, or walk for extended periods of time or for an entire work shift; reach overhead and below the knees.

POSTING DATE: April 12, 2021

CLOSING DATE: Until Positions are Filled.

EMPLOYMENT DATE: To be announced upon final offer of employment.

ADDITIONAL REQUIREMENTS:

Final offers of employment are contingent upon successful results of a drug screen and, if appropriate, verification of driving record and other employment related documents.

Santa Ana Golf Club, Inc.
288 Prairie Star Road
Santa Ana Pueblo, NM 87004
Phone 505-867-3000
Fax 505-867-9050
<http://mynewmexicogolf.com>

Twin Warriors Golf Club
1301 Tuyuna Trail
Santa Ana Pueblo, NM 87004
Phone 505-771-6155
Fax 505-771-6156
<http://mynewmexicogolf.com>