



## Position Description

The Position Description (PD) provides a complete and accurate description of duties and responsibilities assigned to the position(s). The PD is used to classify the position, as a basis for establishing evaluation standards and to determine selection criteria for filling a vacant position. The foregoing PD is not all-inclusive of the duties to which the employee may be assigned. To ensure maximum flexibility and efficiency, employees will be assigned additional duties as are deemed necessary by Santa Ana Golf Club, Inc.

<b><u>Position Title</u></b> Irrigation Technician	<b><u>Department</u></b> Maintenance: Twin Warriors Golf Club or Santa Ana Golf Club	
<b><u>Physical Work Address:</u></b> 288 Prairie Star Road, Santa Ana Pueblo, NM 87004 1301 Tuyuna Trail, Santa Ana Pueblo, NM 87004	<b><u>Manager/Supervisor:</u></b> Head Golf Course Superintendent	<b><u>Status:</u></b> Non-Exempt Full-Time

1. **GENERAL POSITION DESCRIPTION:** Under the direct supervision of the Head Golf Course Superintendent, the Irrigation Technician is responsible for the operation and maintenance of the golf course irrigation systems.
2. **MINIMUM QUALIFICATIONS:** High school graduate or GED certified. Previous experience in golf course irrigation operations preferred. Must possess valid Class D driver’s license upon date of hire and maintain validity throughout employment at SAGC, Inc.
3. **KNOWLEDGE/SKILLS REQUIRED:**
  - Knowledge of basic electricity and hydraulics related to an irrigation system.
  - Ability to troubleshoot and repair irrigation problems.
  - Ability to install irrigation valves, pipes, and heads.
4. **DUTIES AND RESPONSIBILITIES:**
  - Repair & Maintain Irrigation System
  - Identify parts and supplies needed for irrigation system.
  - Involvement in daily course preparation, including cup setting, tee markers, and mowing.
  - Occasionally directs a small labor force for special projects related to the irrigation system.
  - Maintain a clean, safe work environment.
5. **SUPERVISORY RESPONSIBILITIES:**  
This position does not directly supervise others on a regular basis.

**6. MACHINERY/EQUIPMENT USED:** All golf course equipment, including tractors, hand tools, skid steer, loaders, mowers, backhoes, trucks, and all other maintenance equipment.

**7. REGULATIONS/POLICIES TO MAINTAIN:**

- Employee Policies and Procedures
- Employee Safety Handbook

## Employee Certification

I acknowledge that I have read and understand the Position Description for Irrigation Technician and I agree to perform the requirements set forth in this document.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Print Name: \_\_\_\_\_

## Manager Certification

I acknowledge that I will review the Position Description for Maintenance Equipment Operator with the above employee and acknowledge their signed receipt of the document.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Print Name: \_\_\_\_\_